

North Dakota Board of Veterinary Medical Examiners (NDBVME)

Public Forum Rules of Conduct

As a service to the citizens of North Dakota, the NDBVME provides a public forum during regular scheduled Board meetings. A public forum is a time when anyone may address the Board about any issue, except for matters relevant to an individual's compliance or disciplinary actions. Prior notification is required.

The following rules of conduct have been adopted by NDBVME for the public forum:

1. Individuals who wish to address the Board during a regular scheduled Board meeting must make prior arrangements with staff. Observers are always welcome to attend regular scheduled Board meetings except when the Board is meeting in an Executive Session.
2. Individuals will be recognized in the order of their request.
3. Individuals addressing the Board must state their name, address, and who they represent.
4. Individuals are limited to five minutes for their presentation. Board members may ask for clarification or information at the conclusion of the presentation but will not discuss the matter presented.
5. Individuals are encouraged to bring seven printed copies of the information being referenced during their presentation. Information may be emailed to the Board office for reference no less than seven business days before the scheduled meeting. Providing the Board with referenced information will facilitate later discussion of the issue presented.
6. Every effort will be made to accommodate all individuals who wish to address the Board during the public forum. If the allotted time has elapsed, individuals who were not recognized will be first to address the Board at the next regular scheduled meeting.
7. The agenda for each Board meeting is available on the website at www.ndbvme.org